



## **General Aviation Procedures and information for Visiting Pilots**

Synergy Flight Training in Jersey acts as handling agent for all General Aviation aircraft under 3 metric tonnes. Aircraft over 3 metric tonnes are handled by GAMA Aviation.

Synergy's facility is open from 08:30L to 18:00L every day except 25<sup>th</sup> and 26<sup>th</sup> December.

Pilots wishing to arrive or depart outside of these opening times must contact the operations staff (jersey@flysynergy.com) to arrange for handling, for which there will be a charge of £40 per hour. Normal handling charge is £25 per aircraft.

Landing fees are governed by the Ports of Jersey and collect by Synergy Flight Training. Charges are published on the Ports of Jersey website and are subject to annual increases. Current Charges are:

Up to 1 tonne	£9.74
1 to 1.5 tonne	£14.61
1.5 to 2 tonne	£19.49
2 to 2.5 tonne	£24.36
2.5 to 3 tonne	£29.22

Parking is free for the first 7 days.

The parking area is at the eastern end of the runway in front of the Jersey Aero Club hangar and is grass parking only.

Ports of Jersey ask that at least one person in the party wears a high-vis jacket when airside.

The Aviator café/bar on the first floor is operated by Jersey Aero Club. All visiting crew and passengers have temporary membership for the duration of their visit and are welcome in the café/bar. The full menu and operating times can be found on their website - [www.jerseyaeroclub.com](http://www.jerseyaeroclub.com).

### **Helicopters**

Only helicopters under 1400kg and using AVGAS may park at Synergy/Jersey Aero Club.

For more information please refer to The Aerodrome Operating Procedures JA-AOP-039 Helicopter operations.

All pilots travelling to Jersey must complete a Jersey General Declaration. This is in addition to any customs declarations that may be required in the UK or EU. This is completed online and is on the gov.je website:

<https://www.gov.je/SiteCollectionDocuments/Travel%20and%20transport/F%20Private%20Aircraft%20Customs%20General%20Declaration%2020160802%20SD.pdf>

Some people do have a problem completing this form online, however the form must be submitted before you arrive. If you do have any difficulties you can either print it, fill in by hand and take a photo with your phone and email to the addresses listed on the top of the form and to

jersey@flysynergy.com; scan it into your computer and send; or you can fill it out on an iPad using an Apple Pencil if you save it first, then send. To ensure Synergy are aware of your arrival please complete your handling agent as “Jersey Aero Club” on the form. The form must be “Validated” before you “Submit” it.

### **COVID**

All travellers to Jersey must follow the Government of Jersey laws and regulations. Please check the website regularly for any changes to the rules before you travel.

Additional COVID information for Jersey can be found here:

<https://www.gov.je/Health/Coronavirus/Travel/Pages/CoronavirusTravelAdvice.aspx>

If you are unsure about anything, we recommend calling the COVID helpline, 0800 735 5566 as they will be able to advise you best. This form is in addition to the General Declaration.

### **Travelling from the EU, EEA and Switzerland**

You must have a passport – ID cards will no longer be accepted.

Please see this excerpt from the Home Office guidelines:

From 1 October 2021, most EU, EEA and Swiss citizens can only travel to the UK using a valid passport, unless they have:

Applied to the EU Settlement Scheme or have an application pending or otherwise have protected rights under the Citizens’ Rights Agreements.

More information can be found on gov.je and the UK Home Office websites.

### **Pets Travelling to Jersey**

Only private aircraft arriving from the UK may carry pets.

If you are coming from the EU you cannot bring any animal in on a private aircraft.

Please see the gov.je website pages (Pet Passport Travel Scheme) for full details.

### **Fuel**

Fuel is supplied by ATF and the prices are published on their website and updated monthly. Currently fuel is supplied on stand 20 on the South side of the airport passenger pier. It is advisable to order through the Synergy office to avoid a long wait on the stand.

### **Transport from the Airport to your Hotel**

Hire cars are available from AVIS, Europcar and Hertz. All have offices in the departure hall at the main airport which is approximately a 10minute walk from the Synergy Office.

It is advisable to book your car online before arrival as the COVID restrictions have resulted in smaller fleets than normal.

There is also an EVIE car available for hire located outside the Synergy/Jersey Aero Club building, see [evieondemand.com](http://evieondemand.com).

Taxis are available from the public rank at the airport or can be pre-booked online, again smaller fleets are in use this year, so it is advisable to pre-book. Early evenings and weekends are particularly difficult to obtain last minute bookings. Citicabs on 01534 499999 are the closest company to the airport.

There is a bus, number 15, from the airport that departs every 15/20 minutes and there are two buses, number 9, and number 22, that pass outside the Jersey Aero Club, these operate less frequently, about one every hour. Liberty Bus website has the timetable online.

At this time masks must still be worn in the airport and on public transport.

### **Accommodation**

Many hotels and guest houses are operating with reduced capacity and so booking prior to arrival is advisable.

Visit Jersey ([www.jersey.com](http://www.jersey.com)) has offers and deals and can assist you with all accommodation requirements.

This guide is to assist you through the requirements of your planning a visit to Jersey.

We hope it will ensure you have all the necessary forms completed and that it will enable you to understand all the steps necessary.

Synergy staff will assist you when you are here and if you have queries that are not covered in this guide, please send us an email or give us a call on (+44)1534743990, option 1 for Synergy.

We look forward to meeting you all.